

Judicial Out of State Training

Resources:

- [Utah Courts Intranet Education link](#)
- [Section 12.00-00 Travel](#)

Policy:

1. The AOC's education department has a budget to reimburse judges' for their education department approved out of state training opportunities. Judges may choose from one of two plans:
 - a. **Every year** out of state training, expenses for which will be reimbursed at a maximum amount equaling \$1,850.
 - b. **Every other year** out of state training, expenses for which will be reimbursed at a maximum amount equaling \$3,500.
2. Judges may not use their "Judicial Operations Budget" for education department approved out of state training expenses as this budget is exclusively managed by a district's trial court executive. Accordingly, the education department has no control over or oversight regarding judges' use of their judicial operations funds. Refer to Section 13-02 Judicial Operations.
3. Travel policies are to be adhered to according to Section 12.00-00 Travel.